

	TAXPAYER		SPOUSE		DEPENDANT #1		DEPENDANT #2		DEPENDANT #3		DEPENDANT #4		DEPENDANT #5	
	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no
Tax return required?														
PERSONAL INFORMATION														
If you share custody of any dependents, provide full details of the situation														
SIN														
Title														
Name														
Birth date	yyyy-mm-dd		yyyy-mm-dd		yyyy-mm-dd		yyyy-mm-dd		yyyy-mm-dd		yyyy-mm-dd		yyyy-mm-dd	
Relationship to Taxpayer														
Marital status														
month and day of marital status change, if status changed during year	mm-dd		mm-dd		mm-dd		mm-dd		mm-dd		mm-dd		mm-dd	
Address (if different from Taxpayer)														
Home phone (if different from Taxpayer)														
Cell phone														
E-mail														
Province of residence														
month and day of move if province/territory of residence changed during year	mm-dd		mm-dd		mm-dd		mm-dd		mm-dd		mm-dd		mm-dd	
month and day of entry if you became a Canadian resident during year	mm-dd		mm-dd		mm-dd		mm-dd		mm-dd		mm-dd		mm-dd	
month and day of departure if you ceased to be a Canadian resident during year	mm-dd		mm-dd		mm-dd		mm-dd		mm-dd		mm-dd		mm-dd	
Canadian citizen?	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no
Disposed of a property (or properties) during the year?	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no
Own foreign property with total cost of more than CAN \$100,000?	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no
INFORMATION SLIPS														
Provide all information slips. Some of the slips you may receive are as follows: T3 Statement of Trust Income Allocations and Designations; T4 Statement of Remuneration Paid; T4A Statement of Pension, Retirement, Annuity, and Other Income; T4A(OAS) Statement of Old Age Security; T4A(P) Statement of Canada Pension Plan Benefits; T4E Statement of Employment Insurance and Other Benefits; T4RSP Statement of RRSP Income; T5 Statement of Investment Income; T5007 Statement of Benefits T5008 Statement of Securities Transactions; T5013 Statement of Partnership Income														
Indicate any slips that have not been received or have been misplaced														
SOURCES OF INCOME NOT REPORTED ON SLIPS														
<ul style="list-style-type: none"> • If you earned income from renting property that you own or have use of, provide a Statement of Real Estate Rentals • If you have self-employment income from a business or a profession, provide a Statement of Business or Professional Activities • If you have self-employment income from farming, provide a Statement of Farming Activities • If you sold securities such as shares, mutual funds, or trust units, provide a realized gain/loss report from your investment broker 														
Provide details of income not addressed above, including such things as the sale of your home if it was not your principal residence for every year that you owned it, taxable support payments received, foreign income, etc.														
DEDUCTIONS AND TAX CREDITS														
<ul style="list-style-type: none"> • Provide receipts for all amounts you contributed to an RRSP from March 2 of the tax year to March 1 of the subsequent year • Provide receipts for annual dues related to your employment, such as membership dues in a trade union, professional board dues required under provincial or territorial law, etc. • Provide receipts for child care expenses • Provide a completed and signed Form T2200 from your employer along with a summary of expenses paid to earn employment income • Provide statements to support interest paid on your student loan • Provide a T2202A Tuition, Education, and Textbook Amounts Certificate from your educational institution and confirm that the fees were not paid or reimbursed by an employer or job training program • Provide official tax receipts for medical expenses paid during any 12 month period ended in the tax year, including premiums paid to private health services plans • Provide official tax receipts for donations made to registered charities, the United Nations, the Government of Canada, a province, or a territory 														
Provide details of deductions/credits not addressed above, including such things as moving expenses, taxable support payments made, carrying charges and interest paid to earn income from investments, northern residents deductions, adoption expenses, disability amounts, etc.														

Return the completed form to James J. Keiller Professional Corporation via e-Courier to tax@jkpc.ca (please contact us if you do not already have a free guest account) or by mail/in person to 9403 143 Street NW, Edmonton, AB, T5R 0P6.